



COVID-19 response plan update (19/6/20)

ANFF-NSW's return-to-work proposal has been officially approved by UNSW. Here is a brief summary of the main points:

New ANFF-NSW Return-To-Work Plan

- All ANFF-NSW users and staff must read and understand the ANFF-NSW Return-to-Work plan
- The plan is attached and available [\[here\]](#).

UNSW Safe Return to Campus Policy/Training

- All UNSW staff/students must complete the UNSW COVID-19 training module and have return-to-work approval. It is the users and their supervisor's responsibility to ensure all of UNSW's Safe Return to Campus compliance are met.
- For external users who wish to access our facilities on site, please complete your training [\[here\]](#).

Case Identification and Reporting

- Do not enter the labs or come to work if you are unwell.
- All users are required to notify ANFF if they are exposed to potential infection (e.g. a positive COVID test or required to enter quarantine). This is in addition to notifying the supervisors as listed in the [UNSW Health Measures policy](#).

Lab entry protocols

- The lab entry protocols updated on 18/3 remain in place. They are:
 - WASH IN / WASH OUT (hand sanitizers are now available an alternative option)
 - GLOVES FIRST and ALWAYS
 - MASKS ALWAYS IN ALL LABS
 - NO SHARING GARMENTS
 - CHANGE ALONE

- Contactless tap-in/tap-out lab entry electronic logbook system have now been implemented in the East and West Labs (South lab will be ready shortly). Users must use this system for occupancy compliance and contact tracing purposes. In order to participate, please enter your UNSW card ID number in your schedule account profile.

Social distancing and training activities

- Social distancing of 1.5 meters remains in place for **all activities** in labs and office area, except for training/certification with additional PPE specified below:
- Training/certification activities are now allowed with additional PPE –
 - Both the trainer and the trainee must wear a surgical mask (FFP2 rated, provided by ANFF),
 - One of them must also wear a face shield,
 - Close proximity must be minimized wherever possible.
 - Only training/certification activities provided by ANFF's staff are allowed (we will broaden to include ANFF authorized trainers shortly).

Communication and Compliance

- All COVID-19 related announcements can be found on our website at <https://www.anff-nsw.org/covid-19-response/>
- ANFF will conduct compliance inspection in the labs/office to ensure all COVID-19 measures are functioning. Non-compliance will be addressed informally by the area supervisor to recommunicate the requirements. Escalation procedures for repeated offense are detailed in the ANFF-NSW Return-To-Work Plan.

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